



HEALTH DIRECTOR

Full-Time, Exempt Position

Toe River Health District is a public health department serving Avery and Mitchell Counties; population of 33,000. The health director is the top level official serving under the direction of a 15 member board of health with powers and duties defined by NC general statute § 130A-41 and § 130A-45.5. The primary purpose of the position is to protect and promote the health of the residents and of visitors to the counties, often including responding to infectious disease outbreaks, disasters and other emergencies and emerging health issues. Responsibilities include managing a \$3.4 million budget and a workforce of 30-40. The agency enforces rules, regulations, and ordinances adopted by federal, state and county governments and by the Board of Health and provides a wide variety of preventive, clinical, environmental and other health services.

The position involves leading wide-ranging community health assessment, planning, programming and evaluation activities in conjunction with a variety of partners, determining public health priorities and both advocating for needed change and seeking funding sources to implement health improvement plans. The ability to effectively lead a team of district supervisors on maintaining accreditation, writing and updating policies and procedures, continuous quality improvement, personnel recruitment, retention and disciplinary actions and general management of the agency is essential.

Qualifications: General knowledge of management principles, techniques, and practices. Thorough knowledge of the principles and practices of public health. Working knowledge of applicable federal and state laws, rules, and regulations. Ability to exercise sound judgment in analyzing situations and making decisions, directing employees and programs in the various areas of responsibility. Ability to develop and maintain effective relationships with the general public, employees and with federal, state and local officials.

Requirements: A master's degree in public health administration plus at least one year of employment in health programs or services; A master's degree in another public health discipline plus at least three years of employment in health programs or health services; A master's degree in public administration plus at least two years of experience in health programs or health services; A master's degree in a field related to public health plus at least three years of experience in health programs or health services; or A bachelor's degree in public health administration or public administration plus at least three years of experience in health programs or health services. For master's degree related to public health, the determination must be made by the State Health Director.

Location: At the District Office located in Bakersville, North Carolina

Salary: Dependent on qualifications and experience.

Position will Remain Open until Filled. The position is subject to employment reference checks, pre-employment drug testing and criminal background check.

Qualified applicants can apply by submitting a NC State Application, resume and school transcript of all undergraduate and graduate studies from accredited institutions to:

Toe River Health District
130 Forest Service Drive
Bakersville, North Carolina 28705
Attention: Human Resources
OR
Email to: Human.Resources@mitchellcounty.org

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